

LIFE IMPACT

SERVICE TRIPS

We are excited you are interested in taking a trip with us! Below are step-by-step instructions on how to apply for a trip and tips on how to work through your **PCC Managed Missions Trip Account**.

Apply For Trip

Trip Account

PCC MANAGED MISSIONS TRIP ACCOUNT BENEFITS :

- 24/7 ONLINE ACCESS to your current balance
- View a CALENDAR of all upcoming meetings, tasks, & goals
- Download all REQUIRED TRIP FORMS
- EMAIL your trip coordinator
- Set up an ONLINE PUBLIC PROFILE to help raise support
- You only need ONE LOGIN for ALL YOUR PCC TRIPS—Student Missions, Panama, Africa, Romania, ect.

HOW TO APPLY :

Go to www.pctoday.com/trips/ for a list of all upcoming trips.

Click on the link to the **APPLICATION** for your trip

Enter your PCC Managed Missions login info or request a login for first-time users.

STEPS FOR A **FIRST-TIME USER**:

1. Select the bottom button "I don't have a ManagedMissions login."
2. Enter an active email address.
3. Wait for an email asking you to set up your password.
4. Once you have set up your password, you can begin to fill out your trip application!

Fill out the application and then click **SUBMIT**.

Wait for an email saying you are approved for the trip!

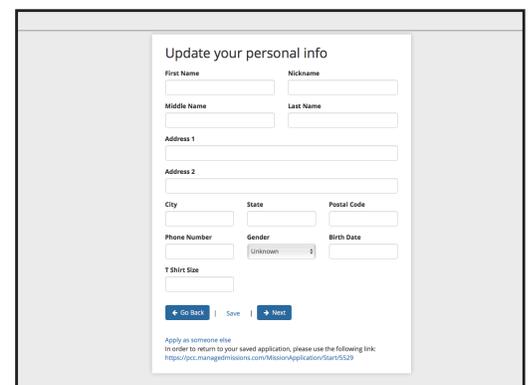
Once you are approved you will be able to view everything about that trip through your PCC Managed Missions Trip Account at pcc.managedmissions.com.



Select your trip at pctoday.com/trips/



Do you have a PCC Managed Missions Trip Account?



Online Application Process

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QUESTIONS ABOUT THE APPLICATION PROCESS :

Q: What if I can't finish my application in one sitting?

A: If you need to pause your application and come back to it, copy the blue link at the bottom of the page and save it, to return to where you left off.

Please note: The link in the image at right will NOT work for your application. Each application has a different reference number, which is the last four digits of the link.

Q: Whose email should you use if you have multiple users? Parent or student?

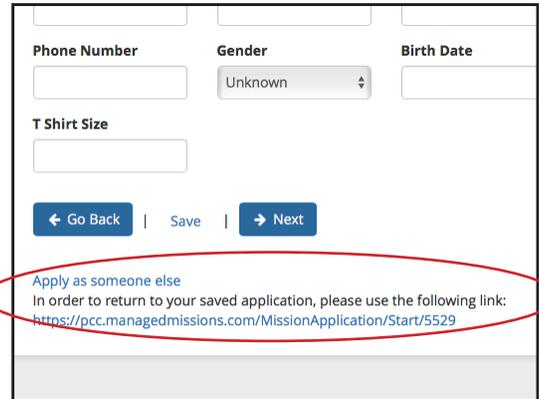
A: Decide what email you want to receive all financial notifications and reminders and then share the same login information for both parent and student.

HOW TO CREATE YOUR OWN ONLINE FUNDRAISING PROFILE

IT'S QUICK & EASY!

1. Once you are approved for the trip, login to your trip account at pcc.managedmissions.com.
2. Click on the name of your trip to view all trip details.
3. Select the "Public Profile" tab on the far left
4. Enable your public profile by checking the "Enable My Public Profile" checkbox
5. Once enabled, fill in the below fields:

Upload a **Public Profile Image**. We recommend using one of two sizes for a photo: (1) Approximately 1200 X 540 for a landscape view or (2) 150 X 225 "headshot" for a more portrait display. The software will resize your photo for you, but these are the ideal dimensions.



SAVE APPLICATION AND RETURN TO IT LATER



pcc.managedmissions.com



What your trip looks like in your PCC
Managed Missions Trip Account

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In the **About My Trip** field give an **overview** of the trip, your needs, and what your desire is for God to do through you on this trip. Here is some copy to help you get started:

I am a part of the Priority Youth Choir at Portland Christian Center. We are a traveling choir and this year will be traveling to _____ for a 10-day service trip. Along with singing in 10 concerts all over the area, we will be serving at food banks, salvation armies, boys and girls club facilities, and so much more.

Leading up to the trip we meet once a week on Wednesday nights to rehearse the music and grow together at the youth service to follow.

I want to go on this trip because _____ (insert 2-3 reasons in sentences here).

Please consider helping send me to San Diego! I need to raise the above amount before I can go! In order to raise that amount I am going to be _____ (how are you working to raise the money? a job? garage sale? extra chores? the auction? be creative!).

I would like to invite you to our Priority Return Concert Sunday, July 2 at 10:30 AM where we will be sharing a recap video of our trip and highlight of the amazing things God did in and through us while we were gone.

Please pray for all the students and leaders as we raise our support and get ready to leave on our trip!

Thank you so much for your generosity!

YOU'RE ALMOST DONE!

6. Click "Save and Preview. If you are satisfied, select "Save and Publish."

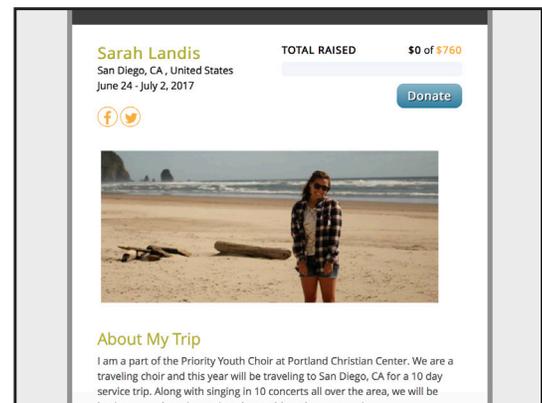
7. Your page will be approved within 24 hours.

Once approved you can use share your personal link on Facebook and other social media venues to help fundraise for your trip.

Through your PCC Managed Missions Account, you will always have access to your fundraising progress.



Sample public profile



Sample public profile

HELP DESK:

If you have any questions, please don't hesitate to contact Sarah Landis. She is here to help you!

Call: 503-245-7735

Email: sarah.landis@pcctoday.com